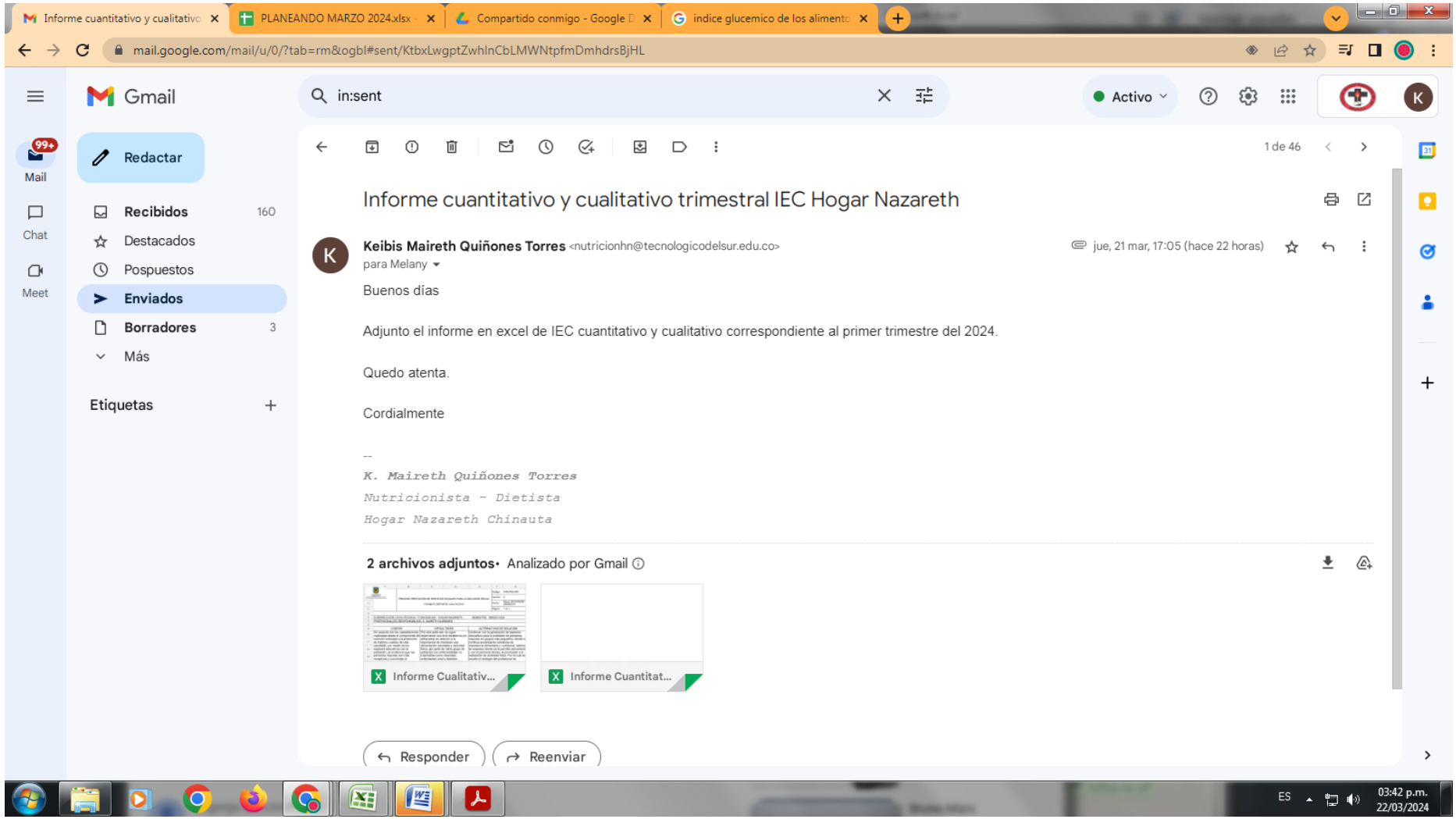CAPTURE DE PANTALLA ENVÍO REPORTE TRIMESTRAL